

**TSPE Bexar Chapter 2022-2023 Strategic Planning
Board Meeting Minutes
August 12, 2022**

1. Meeting called to order at 9:03 AM by President Coy D. Armstrong, P.E.

2. Roll Call - TSPE Bexar Chapter Officer and Director Introductions Present

Past President – Mike Bratten, PE (Axis Structural)	Yes
President – Coy Armstrong, PE (KFW Engineers + Surveying)	Yes
President-Elect – Ray Mendez, PE (Mendez Engineering)	Yes
Vice President – Bregger Garrison, PE (Freese and Nichols)	Yes
Treasurer – Bruna Spengler, PE (Pape-Dawson Engineers)	Yes
Secretary – Peter Gonzales, PE (Intertek-PS)	No
State Director – Ian Perez, PE (Raba Kistner)	Yes
Director 1 – Issac Molina, PE (Raba Kistner) (Website & Communications)	Yes
Director 2 – Roberto Yanez, PE (Raba Kistner) (Education & Scholarships)	Yes
Director 3 – Javier Castello, PE (Cude Engineers) (Membership & Awards)	Yes

Other local TSPE Officers

 - TSPE Region III Vice President – Blake Wright, PE (Raba Kistner) (2022-2024)
 - SPE Region III Chapter Screening Committee – Bregger Garrison, PE (Freese and Nichols)

3. Review bylaws, officer duties and status of turnovers –
<https://www.bexartspe.org/constitution-and-bylaws.html>

4. Membership Programs – **Discussed setting future membership meeting cost for public sector employees at \$10.**

5. Financial
 - a. Review 2021-2022 budget
 - b. Review & resolve any open items
 - c. Set 2022-2023 budget – **Budget was set (see attached)**

6. Discuss schedule and format for monthly membership meetings
 - a. Set monthly membership meeting dates – (Typically meet on the 1st Monday of every month September through May) – **Membership Meeting Dates were set on the following dates.**
 - i. September 6th (Tuesday) – **Paula E. Miles on “Leadership Was BIG at NSPECon22: A Speed Date Recap”**
 - ii. October 3rd
 - iii. November 7th
 - iv. December 5th
 - v. January 23rd
 - vi. February 23rd – **discussed having panel discussion with Past Bexar Chapter TSPE Presidents**
 - vii. March 6th
 - viii. April 3rd (monthly mtg held at UTSA and award scholarship) – **discussed getting speaker from UTSA**
 - ix. May 1st (Officer Installations – **Bregger sent invite to TSPE State President)**

- b. Set days/times for monthly Board meetings before membership mtgs. – Board meetings were set on the Thursday prior to the monthly membership at 4:00 pm at KFW Engineers + Surveying office (3421 Paesanos Pkwy. Ste 200); meetings will be held virtual for those unable to attend in person.
 - c. Schedule all Membership Mtg. Invites to be sent out in advance with reminder e-mail the week before – Isaac - Calendar invites to all monthly membership meetings and board meetings have been sent to the Board and Directors.
 - d. Update Website (Isaac)
 - i. 2022-2023 Board Members – **everyone send headshot to Isaac if not already on the website or you want to update with a more recent photo**
 - ii. Recent Graduate Membership Rates – Check with state to confirm if State covers the difference in cost
 - iii. Post PDH’s after each monthly mtg.
 - iv. Newsletters
 - Instead of sending monthly newsletters, we will use Constant Contact to deliver news and information along with our monthly membership meeting announcements.
 - Will spot-light a Project Highlight for a company along with our monthly membership meeting announcement for a cost of \$1,000. KFW to provide the first Project Highlight for the October meeting announcement.
 - v. Post approved monthly Board Mtg. Minutes
 - vi. Update most recent Bylaws? – Bylaws on the website are current.
 - vii. Update Wall of Fame (2020-2021, 2021-2022) – Names?
 - e. Monthly Membership Meeting Topics/Speakers – Brainstorming Exercise
 - i. Discussed other possible meeting location options such as new CPS Energy Bldg. downtown.
 - ii. ERCOT
 - iii. Educations – Texas A&M San Antonio Accreditation, UTSA, STEM Schools, Construction Careers Academy
 - iv. SAWS – Engagement with legislation
 - v. Legislative Updates
 - vi. Sharing topics with other TSPE Chapters for ideas
7. Calendar of events (non-meeting)
- a. PE Day – August 3, 2022
 - b. TSPE Chapter Leadership Training – TBD
 - c. Mega Holiday Mixer – Sponsor? (\$500)
 - d. Engineers Week – February 19-25, 2023 (Javier Castello)
 - ** Committee is starting to meet to discuss next year’s events
 - i. Proclamation Breakfast – Tuesday, 2/21/23
 - ii. Texas Hold’em Poker Tournament – Tuesday, 2/21/23
 - iii. Target Shooting Tournament, SEAoT Social & Chili Cookoff – Wednesday, 2/22/23
 - iv. Past President’s Luncheon – Thursday, 2/23/23 (Order Past-President’s Plaque For This Event) – discussed having panel discussion with Past Bexar Chapter TSPE Presidents
 - v. SMPS E-Week Mixer – Thursday, 2/23/23
 - vi. Golf Tournament – Friday, 2/24/23
 - vii. 5K Run – Saturday, 2/25/23
 - viii. EOY Banquet - Saturday, 2/25/23 (Run by ASCE)
 - ix. Discuss Schedule for EOY/YEOY Nominations, applications due, announce winners

- e. TSPE 2022 Conference & 86th Annual Mtg. - June 15-17 in Houston (Hilton Post Oak Hotel)
 - f. TSPE 2023 Conference & 87th Annual Mtg. - in Ft. Worth
 - g. TSPE 2024 Conference & 88th Annual Mtg. - in El Paso
 - h. TSPE 2025 Conference & 89th Annual Mtg. – SA or Austin or Joint in San Marcos/New Braunfels? **Group agreed that SA would volunteer to host the meeting in 2025.**
 - i. Mathcounts – **events in November and February. Roberto to reach out; Bregger has a contact with the Spurs that may be able to help.**
 - j. ETC Challenge/Robotics – **event is in April; start planning in January/February; \$1,000 donation**
 - k. Science Fair – **event is in February; \$1,000 donation**
8. New Business
- a. Set up 2nd Endowment Scholarship? – **The Board decided we would contribute scholarship money to the current UTSA endowment fund for 5 years to build up that fund and then look at creating a 2nd Endowment fund at another school.**
 - b. Newsletter – **we will use Constant Contact to deliver news and information along with our monthly membership meeting announcements.**
 - c. Website – Keep Updated; chapter contact for domain hosting is Isaac. **Hosting domain expires 8/3/22. Bregger has already renewed and will need to be reimbursed.**
 - d. Membership Calls – refer to instructions and sample scripts in monthly email from R. Minor
 - i. New Members (President) – Coy
 - ii. Delinquent Members (President-Elect) – Ray
 - iii. Dropped Members (Past President) – Mike B.
 - e. 2023 Officer Elections – Call for Nominations in March for May Installation
9. The following officers are to be added as signers to the Bank of America accounts:
- a. Mike Bratten, P.E.
 - b. Coy D. Armstrong, P.E.
 - c. Rey Mendez, P.E.
 - d. Bruna Spengler, P.E.

Meeting adjourned by Coy D. Armstrong at 12:37 pm.